City of Arkadelphia Planning Commission Meeting **June 10, 2021 at 5:30 p.m.**City Hall Boardroom, 700 Clay Street Arkadelphia, Arkansas 71923

AGENDA

- 1. Call the Planning Commission to order.
- 2. Consider the May 27, 2021 Planning Commission minutes.
- 3. Staff report for Billy Bunn's Preliminary Plat approval.
- 4. Consider Billy Bunn's request for a preliminary plat approval for Phase III of The Gardens Planned Unit Development near Walnut & Evonshire Streets.
- 5. Staff report for Good Ole Boys Holding Co., LLC's request for a revised preliminary plat approval.
- 6. Consider Good Ole Boys Holding Company, LLC's request for a revised preliminary plat approval for Phase I of Northridge Estates.
- 7. Staff report for OBU's Football Practice Field Improvements
- 8. Consider determining and approving any necessary restrictions upon review for Ouachita Baptist University's proposed Football Practice Field Improvements
- 9. Staff report for OBU's proposed parking lot
- 10. Consider determining and approving any necessary restrictions upon review for Ouachita Baptist University's proposed parking lot across from Benson-Blackmon Fieldhouse at 939 N 8th Street.
- 11. Staff report for OBU's proposed Student Housing Complex
- 12. Consider determining and approving any necessary restrictions upon review for Ouachita Baptist University's proposed Student Housing Complex in Hardy and Barkman Addition including all of Blocks 3 and 10 and part of Blocks 4, 9, 15 and all that part of platted but now closed street platted between Lot 9 and Lot 16 and between Lot 10 and 15.
- 13. Building Department Report, DeAnna Graves
- 14. Other business
- 15. Adjourn Planning Commission

City of Arkadelphia Planning Commission Meeting May 27, 2021 at 5:30 p.m. City Hall Boardroom, 700 Clay Street Arkadelphia, Arkansas 71923

MINUTES

Attending Members	Attending Members	Attending Citizens
Terry Roberts	Gracie Neal	Sharon Tobin
Tom Tobin, Chairman	Bill Phelps	Keldon Henley
Diedra Middleton	Llewellyn Terry	Scott Nelson
		DeAnna Graves, City Recorder

Tom Tobin called the Planning Commission to order at 5:28 p.m.

The May 13, 2021 minutes were considered. *Bill Phelps moved*, seconded by Gracie Neal to approve the minutes as submitted. The motion passed unanimously.

DeAnna Graves gave the staff report concerning OBU's request for approval of the Softball Complex Improvements.

Next, the Commissioners were to consider any necessary restrictions upon review for Ouachita University's proposed Women's Softball Complex locker/shower room at 810 N. 8th Street.

Keldon Henley, Vice President for Institutional Advancement and Chief of Staff for OBU, addressed the Planning Commission concerning the request. Mr. Henley conveyed OBU is requesting approval to provide the women student athletics with a new locker room facility. The plans were designed by John McMorran with Lewis Architects Engineers. He thanked Scott Nelson, the contractor for the project, for attending and expressed Mr. Nelson would be glad to answer any questions.

After some discussion, Bill Phelps moved, seconded by Llewellyn Terry, to approve the plans as submitted to construct a Women's Softball locker/shower room at 810 N 8th Street with the condition Ouachita Baptist University comply with all other applicable regulations and ordinances including but not limited to building codes and erosion and sediment controls. The motion passed unanimously on a roll call vote as follows:

Llewellyn Terry	"Yes"	Gracie Neal	"Yes"
Diedra Middleton	"Yes"	Terry Roberts	"Yes"
Bill Phelps	"Yes"	Tom Tobin	"Yes"

Tom Tobin, Chairman requested we hold a meeting in the near future to change the approval procedure for the Educational District (E-1).

With no other business, *Diedra Middleton moved*, seconded by Bill Phelps, to adjourn the Planning Commission. The motion passed unanimously. Planning Commission adjourned at 5.40 p.m.

Tom Tobin, Chairman	DeAnna Graves, Recorder



Date: June 3, 2021

To: Planning Commission Members

Cc: Gary Brinkley, City Manager; City Board of Directors; and Ed McCorkle, City Attorney

From: DeAnna Graves, Building Department Manager

Re: The Gardens Phase III, Planned Unit Development, Preliminary Plat

Billy Bunn has submitted a preliminary plat for Phase III of the Gardens Planned Unit Development near 26th and Evonshire Streets.

Phase III of this development consists of 9 lots.

Staff has reviewed the proposed development for compliance with preliminary plat and planned unit development requirements and has found it to be in substantial compliance.

Exception

According to the minimum required improvements for subdivisions, the Planning Commission may make exceptions upon request of the subdivider. The applicant wishes to continue the 26-foot pavement width along Evonshire Drive and continue the sidewalk on the south side of the street. The minimum paved width for a local street is 27 feet from back of curb to back of curb. The Planning commission granted this exception for Phase I and Phase II.

Other Matters Requiring Approval

1. Structure coverage in an R-1 district is not to exceed thirty-five percent of the total area of such lot. Applicant proposes to meet the minimum yard requirements (setbacks and separation distances) and parking requirements in lieu of this coverage requirement.

Recommendation

The Commission shall approve, grant approval conditioned on specified modifications, or disapprove the plan unit development proposal.

Staff recommends approving the preliminary plat/planned unit development proposal as submitted with exceptions and other matters as noted.

Billy W. Bunn P.O. Box 636 Arkadelphia, Arkansas 71923 P. 870-246-6709 F. 870-246-7022

Billy@bunnproperties.com

May 17,2021

Planning Commission C/O City of Arkadelphia 700 Clay Street Arkadelphia, Arkansas 71923

Re: The Gardens Phase III Preliminary Plan Approval Request

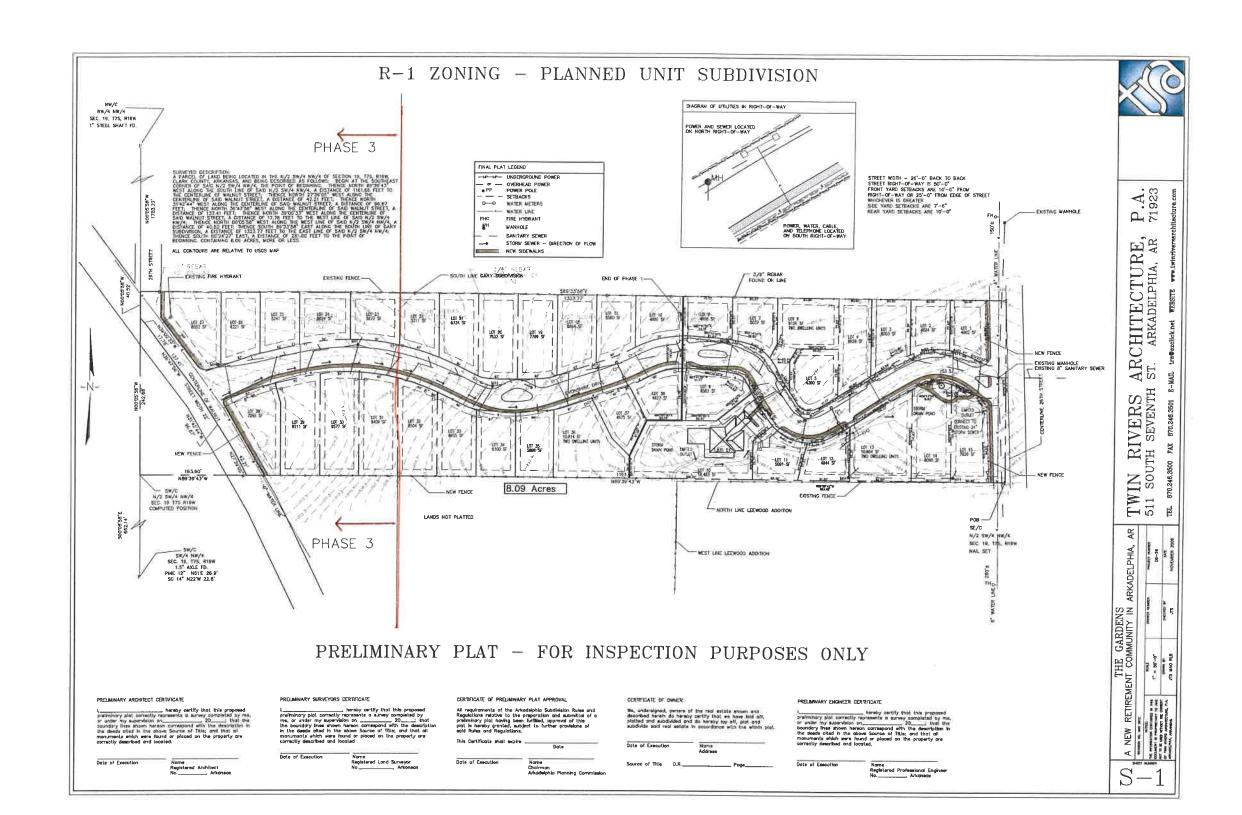
Dear Sir,

I am requesting approval of the Phase III Preliminary Plat of The Gardens Subdivision to the City of Arkadelphia, Arkansas. Phase III is a continuation of The Gardens Planned Unit Development. The plan is to extend the water, sewer, gas, electricity, curbing and asphalt to the final nine (9) lots. The extended street will be 26 feet wide from back of curb to back of curb with a side walk on the south side of the street. This will connect Evonshire to Walnut Street. Attached is a Check in the amount of \$9.50.

Attached is the Preliminary Plat for your review. Thank you in advance for your consideration.

Sincerely,

Billy and Kathie Bun





Date: June 3, 2021

To: Planning Commission Members

Cc: Gary Brinkley, City Manager; City Board of Directors; and Ed McCorkle, City Attorney

From: DeAnna Graves, Building Department Manager

Re: Northridge Estates Preliminary Plat Revision

Good Ole Boys Holdings Company, LLC has submitted a preliminary plat for Northridge Estates Addition located just South of Gorman Loop and West of W.P. Malone Drive.

Northridge Estates' revised preliminary plat changes consist of the following:

- Reduced the number of lots from 88 to 87
- The relocation of two street entrances
- Renumbered the lots due to street entrances relocated.

Staff has reviewed the proposed development for compliance with preliminary plat and planned unit development requirements and has found it to be in substantial compliance.

Exceptions approved on November 21, 2019

According to the minimum required improvements for subdivisions, the Planning Commission may make exceptions upon request of the subdivider. The owner wishes to continue the waiver of the required curbs, gutters and sidewalks, and approval contingent on the Bill of Assurance being provided, meeting all the criteria of the current Arkadelphia building regulations, the water and sewer system being approved by the Arkadelphia Water Department and the road designs are to Arkadelphia Street standards. The minimum paved width for a local street is 27 feet from back of curb to back of curb. The pavement width will be 20-foot with the right-of-way being 60-foot as approved on original preliminary plat.

The Planning Commission approved the above exceptions on November 21, 2019.

Recommendation

The Commission shall approve, grant approval conditioned on specified modifications, or disapprove the preliminary plat proposal.

Staff recommends approving the revised preliminary plat proposal as submitted.

City of Arkadelphia Attn: Mr. Gary Brinkley, City Manager 700 Clay Street Arkadelphia, AR 71923

Re: Letter of Request for approval of Preliminary Plat for Northridge Estates Subdivision, Clark County, Arkansas (As Revised)

Dear Mr. Brinkley:

Please accept this letter as a request for approval of the Preliminary Plat for the Subject Project located in Clark County, Arkansas (As Revised). Minor revisions were made to the original preliminary plat to include the following:

- 87 lots instead of the 88 originally approved.
- The lots have been renumbered.
- Two of the streets (entrances) are being relocated.

Developer's Information:

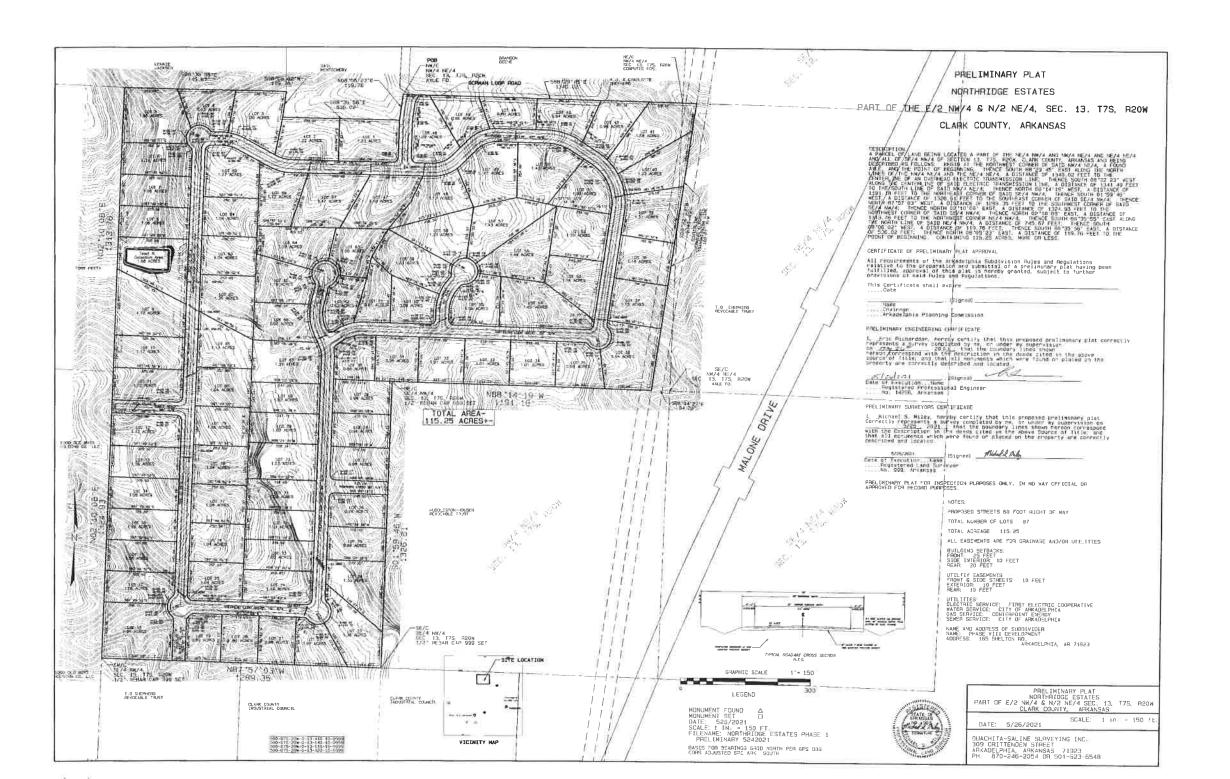
Phase VIII Development, LLC 165 Shelton Road Arkadelphia, AR 71929 Ksmith2487@hotmail.com (501) 681-1348

Engineer's Information:

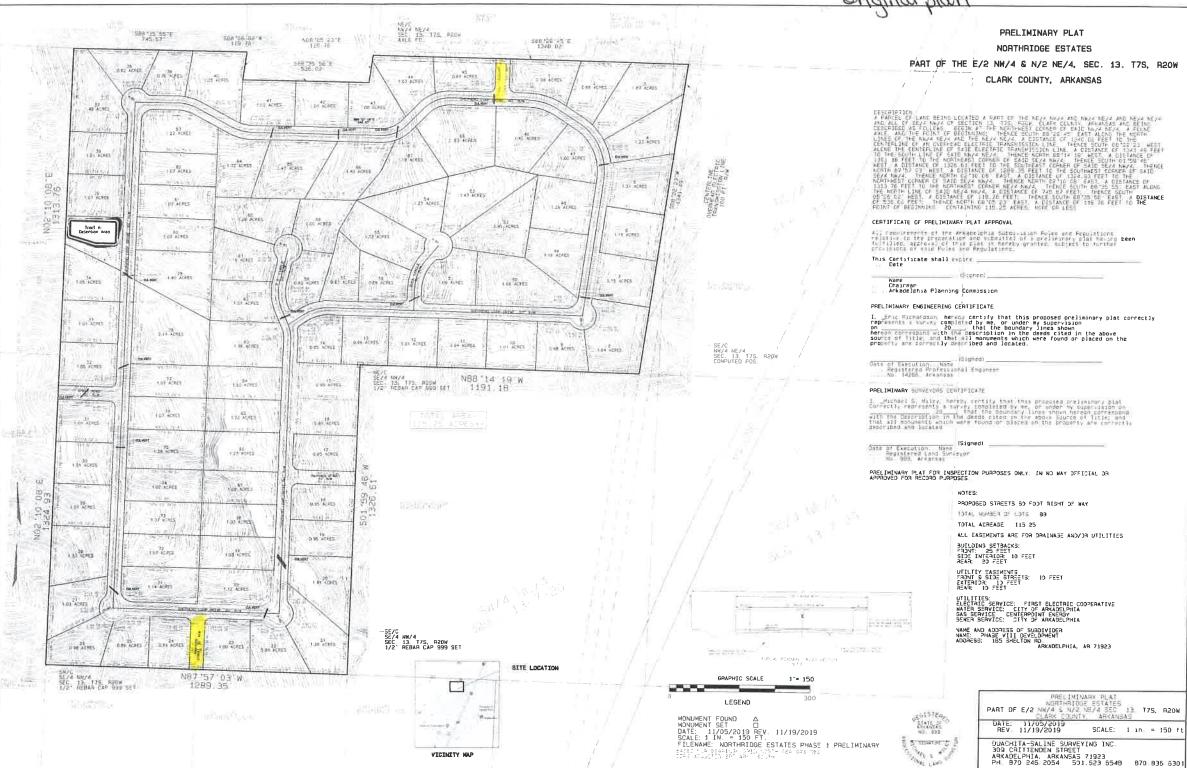
Eric Richardson, P.E. Richardson Engineering, PLLC P.O. Box 192 Benton, AR 72018 eric@richardson-engrs.com (501) 315-7225

Sincerely,

Eric Richardson, PE



Original plan





Date: June 4, 2021

To: Planning Commissioners

Cc: Gary Brinkley, City Manager; City Board of Directors: and Ed McCorkle, City Attorney

From: DeAnna Graves, Building Department Manager

Re: Consider determining and approving any necessary restrictions upon review, in an Educational

District E-1, to construct an Athletic Training Shade Pavilion and an Observation Tower.

Ouachita Baptist University (OBU) proposes to build an Athletic Training Shade Pavilion and an Observation Tower at the football practice field across from 811 N. 8th Street on OBU's campus.

OBU is requesting approval from the Planning Commission to move forward. In the Educational District, all area regulations, yard requirements, off-street parking and loading requirements, screening requirements, and other necessary restrictions will be determined by the Planning Commission on review.

Staff has reviewed the proposed development and found them in substantial compliance with city requirements.

Keldon Henley, Vice President for Institutional Advancement and Chief of Staff has submitted the following for review:

- Site plans
- Building design concept
- Observation Tower will be a prefab metal structure
- Pavilion will be a metal framing and metal roof.

This review is for zoning only.

Staff recommends you approve the plans as submitted to construct an Athletic Training Shade Pavilion and an Observation Tower at the OBU football practice field across from 811 N 8th Street contingent on Staff approval of engineering and design specifications and any conditions you deem appropriate. The motion should also contain the statement, with the condition Ouachita Baptist University comply with all other applicable regulations and ordinances including but not limited to building codes and FEMA and the Floodplain Ordinance O-04-10.

Ouachita Baptist University Football Practice Field Proposed Improvements June 2, 2021

Submitted by Keldon Henley, Chief of Staff



From 8th Street to proposed powilion is approximately 1281



Approximate placement of **Athletic Training Shade Pavilion** (actual placement subject to final contractor recommendation; image shows projected materials and style but size will be larger)

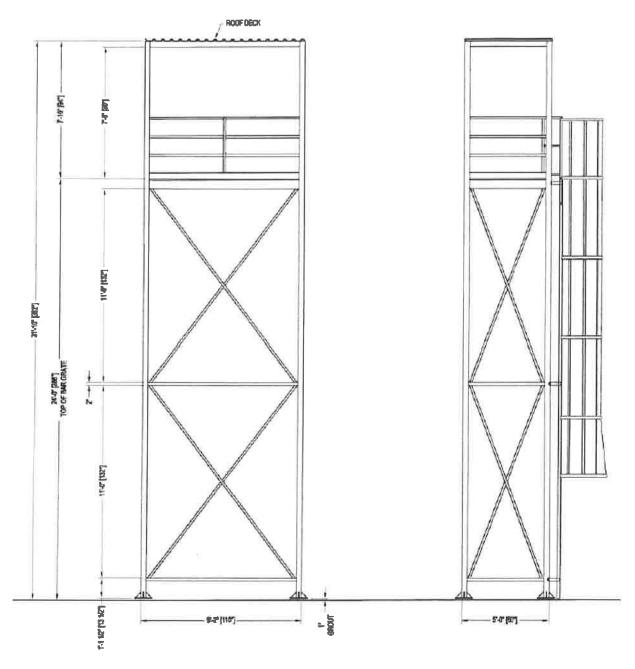
- Approximately 20'W x 30'L
- Resistant to flood damage
- Open-sided
- Concrete slab
- Metal roof
- Metal columns
- Electrical: lights, outlets, ceiling fans
- Water
- Purpose Provide a shaded structure for the safe assessment and treatment of potentially-injured student athletes



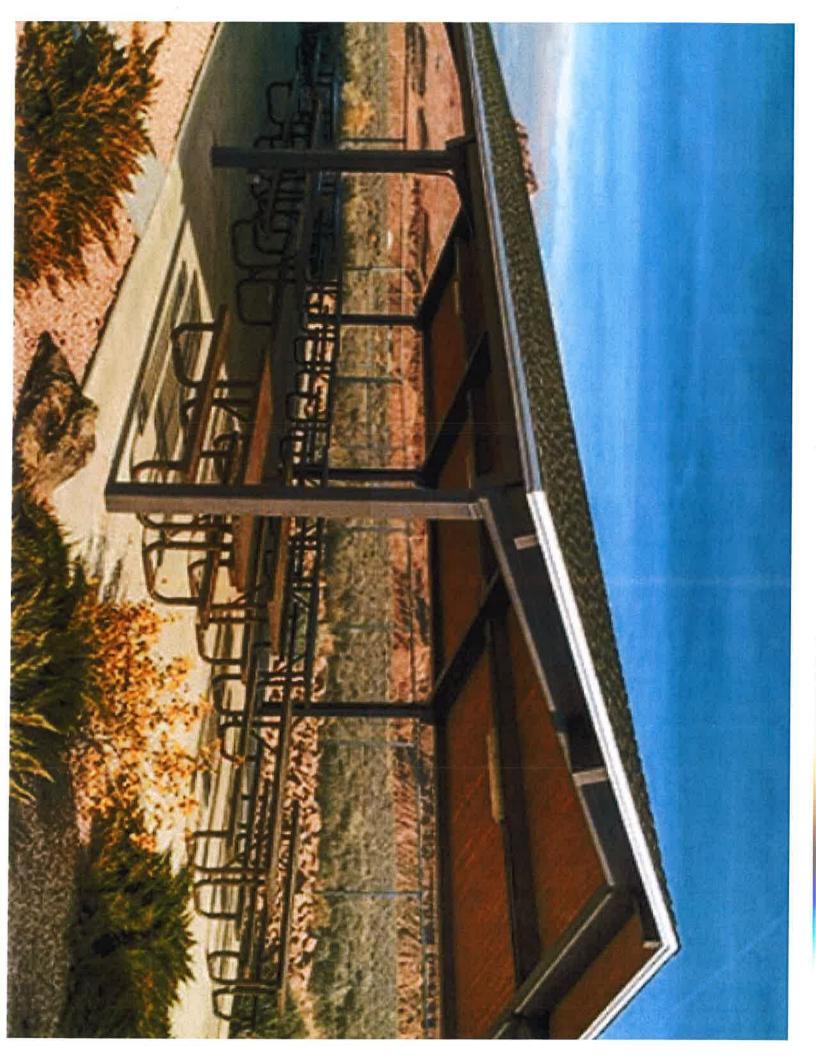
From 8th Street to proposed observation tower is approximately 260'

Approximate placement of **Observation Tower** (actual placement subject to final contractor recommendation)

- Approximately 5'W x 9'2"L x 31'10"H
- Resistant to flood damage
- Open-sided
- Concrete slab
- Metal roof
- Caged ladder for access
- Purpose Provide a safe working platform for videography and coaching activities



Approximate design of **Observation Tower** (actual design subject to manufacturer and contractor final recommendations)





Date: June 4, 2021

To: Planning Commissioners

Cc: Gary Brinkley, City Manager; City Board of Directors: and Ed McCorkle, City Attorney

From: DeAnna Graves, Building Department Manager

Re: Consider determining and approving any necessary restrictions upon review, in an Educational

District E-1, to construct a parking lot across from the Benson-Blackmon Fieldhouse.

Ouachita Baptist University (OBU) proposes to construct a parking lot across from the Benson-Blackmon Fieldhouse, south of Mill Creek and north of the football practice field.

OBU is requesting approval from the Planning Commission to move forward. In the Educational District, all area regulations, yard requirements, off-street parking and loading requirements, screening requirements, and other necessary restrictions will be determined by the Planning Commission on review.

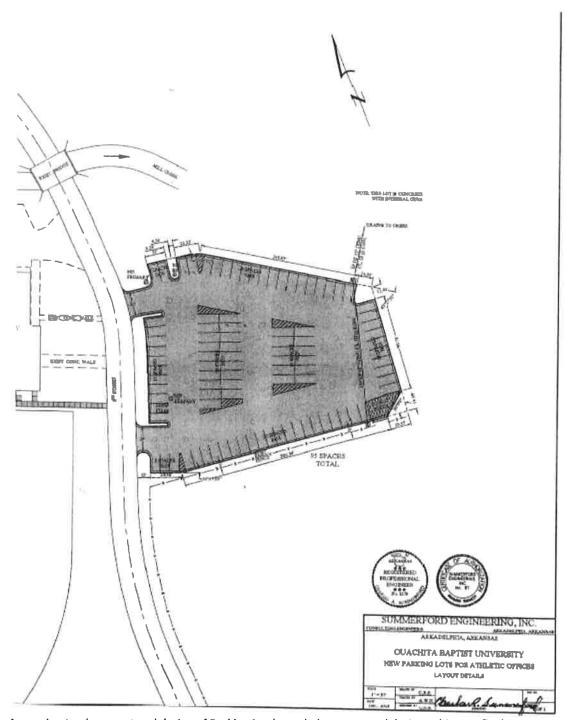
Staff has reviewed the proposed parking lot and found them in substantial compliance with city requirements.

Keldon Henley, Vice President for Institutional Advancement and Chief of Staff has submitted the following for review:

- Site plans
- Parking lot design by an Professional Engineer

This review is for zoning only.

Staff recommends you approve the plans as submitted to construct a parking lot across from the Benson-Blackmon Fieldhouse, south of Mill Creek and north of the OBU football practice field and any conditions you deem appropriate. The motion should also include the statement, with the condition Ouachita Baptist University comply with all applicable regulations, Floodplain Ordinance O-04-10 and the Erosion and Sediment Control Ordinance O-21-02.



Approximate placement and design of **Parking Lot** (actual placement and design subject to final contractor recommendation)

- Across from Benson-Blackmon Fieldhouse, south of Mill Creek and north of the football practice field
- Concrete and asphalt construction
- Up to 100 parking spaces projected
- Resistant to flood damage
- Overlays an existing gravel parking lot
- Purpose Improve function and aesthetics of the existing parking lot; solve safety issues caused by gravel from the existing lot washing on to the football practice field where it becomes a safety hazard for student athletes and physical plant personnel operating mowing equipment.



Date: June 4, 2021

To: Planning Commissioners

Cc: Gary Brinkley, City Manager; City Board of Directors: and Ed McCorkle, City Attorney

From: DeAnna Graves, Building Department Manager

Re: Consider Request of Propose Project at N. 9th, Education District E-1 Zoning

On Campus Student Apartments

Ouachita Baptist University (OBU) proposes to construct multiple buildings for student apartments to be located in Hardy and Barkman Addition, all of Blocks 3, 10, part of Blocks 4, 9, 15, 16 and the part of a closed street known as McMillian Street. Additionally, OBU has formally requested to vacate a portion of N. 9th Street from Hickory north to the end of the current street. The petition to vacate the street will be heard by the City Board of Directors on June 15, 2021.

Pursuant to the Zoning Ordinance, the Planning Commission is to review and recommend approval of the zoning elements within an Educational District E-1. In the Educational District, all area regulations, yard requirements, off-street parking and loading requirements, screening requirements, and other necessary restrictions will be determined by the Planning Commission on review.

Lewis Architects Engineers (OBU architect) has submitted the following plans for your review:

- Master Site Plan of 48 apartment units (with phasing)
- Master Parking Lot Plan (with phasing)

Outside of an E-1 Zoning, a multi-family structure would be regulated under the Multi-Family Residential District (R-3). Below are those development guidelines for your contemplation in review of the proposed project.

Development Guidelines to consider in your recommendation:

Setbacks for High Density in an R-3 District:

- Front yard minimum 25 feet from property line or 50 feet from centerline of street
- Side yard minimum 25 feet from street with interior side yards having a depth equal to the height of adjacent buildings which is 39'4"
 - ➤ Proposed side yard from 8th Street on Units D & E is 22'6";
 - Proposed interior side yard from Units D to C and E to F is 30' per plan

OBU E-1 Zoning Request for Student Apartments Page Two

- Rear yard minimum 25 feet
 - ➤ Proposed rear yard on 8th Street 17'2"
 - ➤ Proposed Hickory Street 20'

Parking Lot:

- Parking Lot Ordinance 3 spaces per dwelling
- Building Proposal each unit contains 6 apartments with 4 beds = 24 beds;
- Phase 1 has 3 units x 24 beds = 72 beds.
 - ➤ Proposed 18 apartments x 3 spaces = 54; proposed 89 parking spaces
- Phase Alt 1 has 5 units \times 24 beds = 120 beds.
 - Proposed 30 apartments x 3 spaces = 90; proposed 127 parking spaces
- Phase Alt 2 has 6 units x 24 beds = 144 beds.
 - ➤ Proposed 36 apartments x 3 spaces = 108; proposed 127 parking spaces
- Phase Alt 3 has 8 units x 24 beds = 192 beds.
 - ➤ Proposed 48 apartments x 3 spaces = 144; proposed 154 parking spaces

Proposed parking exceeds the parking spaces required per Ordinance # O-97-8 but does not address number of beds nor any overflow parking due to visitation of occupants.

➤ Design does not allow a parking space for each bed – where will the overflow park if exceeds parking available?

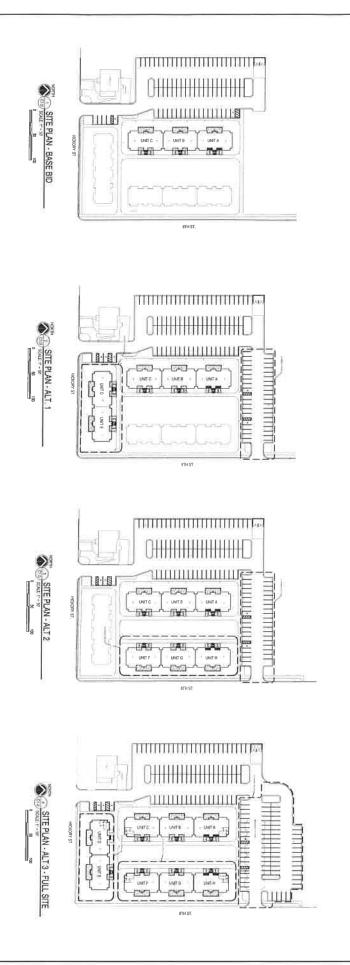
Subdivision Regulations required parking space size is 9' x 20'

Proposed parking space size is 9' x 18'

Staff has reviewed the proposed building plans and found them in substantial compliance with city requirements. The design is forward thinking and exactly what we need to create a better community in Arkadelphia. Staff is concerned with the size and number of parking spaces as proposed unless there is an alternate parking lot that is currently underutilized.

This review is for zoning only.

Staff recommends your approval of the plans to construct multiple student apartments in the Hardy and Barkman Addition located in all of Block 3, 10, part of Block 4, 9, 15, 16 and part of a closed street known as McMillian, contingent on N 9th Street being vacated by the City Board; the properties being rezoned from Multi-Family Residential (R-3) to Educational District (E-1) and with any conditions you deem appropriate. The motion should also contain the statement, with the condition Ouachita Baptist University comply with all applicable Arkadelphia regulations, including but not limited to Dumpster Pad Ordinance O-16-19, Floodplain Ordinance O-04-10 and the Erosion and Sediment Control Ordinance O-21-02.



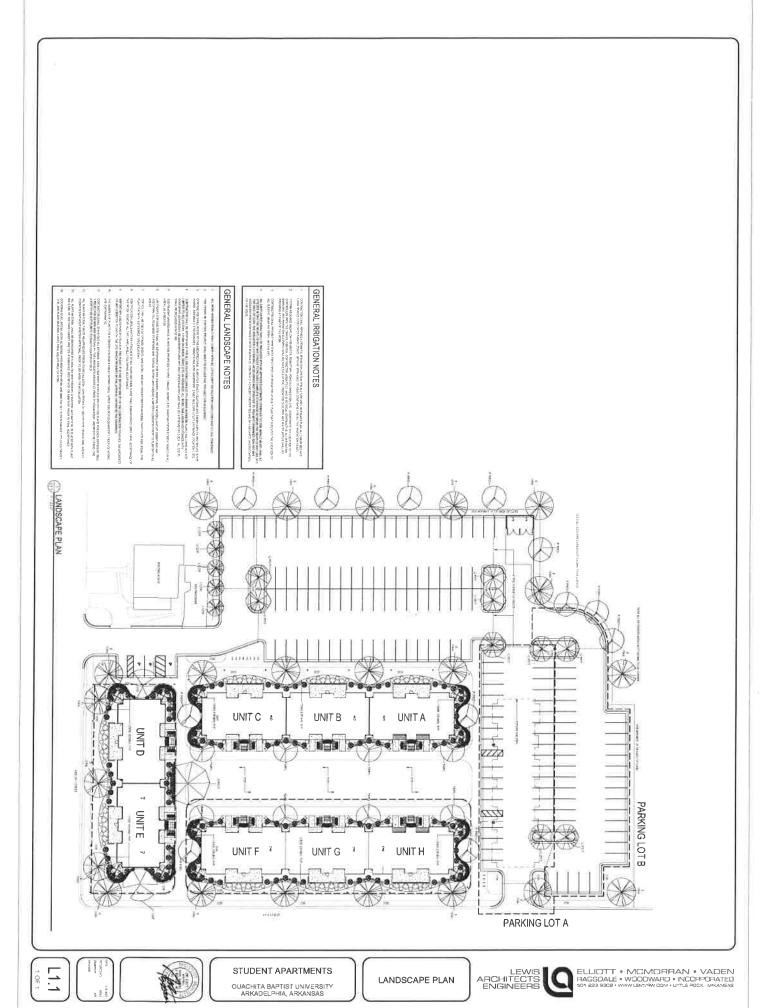


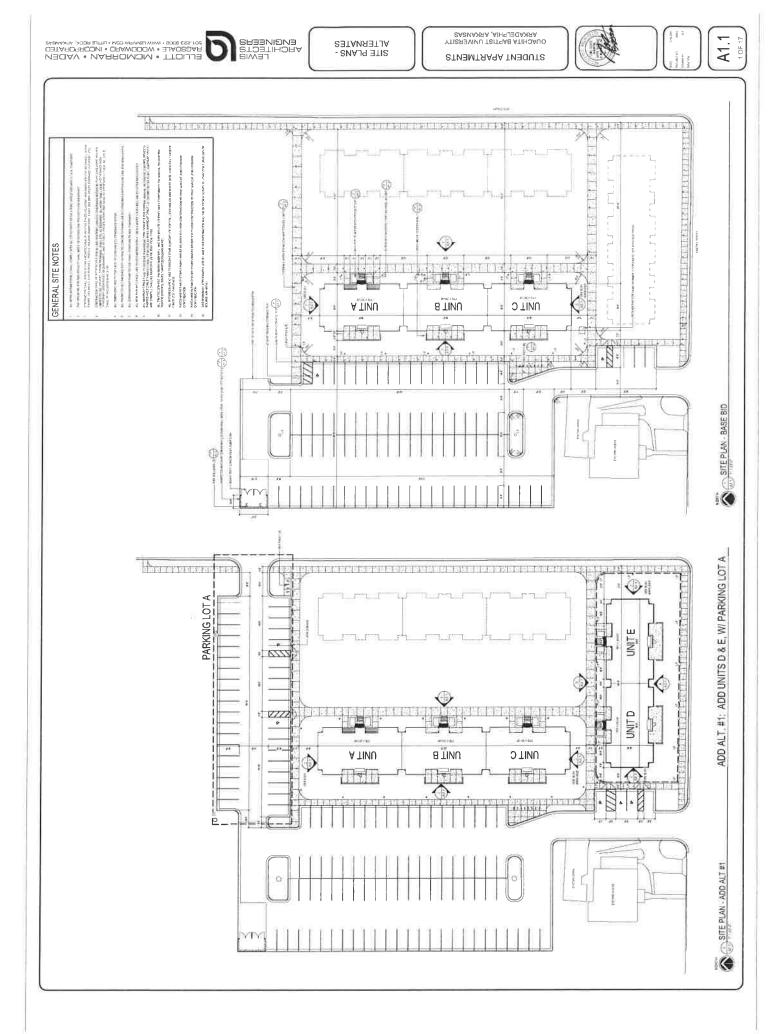












OUNCHITA BAPTIST UNIVERSITY ARKANSAS

STUDENT APARTMENTS



